

Special Terms and Conditions

Decorations

Decorations are permitted; however, no nails, hooks, tacks, or screws may be placed in Star Center walls at any time. No glitter, confetti, or silly string is allowed anywhere on Star Center property.

Alcohol

No alcohol is permitted in Star Center Auditorium or anywhere on Star Center property.

Smoking

Smoking is allowed only in outside designated smoking areas.

Insurance

Renter is required to provide proof of event liability insurance in the amount of \$1,000,000 at least 30 days prior to event.

Rental Deposits

A rental deposit must accompany all completed contracts to secure your booking. The required deposit is \$250 for weekend rentals and \$100 for rental occurring during normal business hours (see hours below). The remaining balance will be due 2 weeks prior to your event. This fee may be forfeited should you cancel your reservation within 30 days of scheduled date.

Tentative Holds

Tentative holds on a weekend event are allowed for 4 days.

Cancellation Policy

The rental deposit is refundable if a written notice of cancellation is received up to Sixty (60) days prior to the event. Cancellations received less than Sixty (60) days prior to the event are nonrefundable.

Payment Due Dates

The remaining balance will be due 2 weeks prior to your event.