



<b>POSITION TITLE:</b> Art Therapist
<b>DATE:</b> January 2022

<b>SALARY RANGE:</b> as set by Letter of Employment	<b>IMMEDIATE SUPERVISOR:</b> VP of Client Services
<b>THIS IS A:</b> Exempt__ Non-Exempt <u>X</u>	Hourly __ Salaried <u>X</u>
Full-Time <u>X</u> Part-Time __	

**GENERAL FUNCTION:** The primary responsibilities of the person occupying this position will be providing quality art therapy services to clients of the Center, including art therapy development and outreach throughout West Tennessee.

**SUPERVISORY RESPONSIBILITY:** Interns (as applicable)

- DUTIES AND RESPONSIBILITIES:**
1. Develop and implement group and individual client art therapy training programs that address the alleviation of distress, reduce physical, emotional, behavioral and social impairment, and promote positive development. Services are provided on-site at the center and itinerantly at other locations in the area.
  2. Document progress or lack thereof after each session in accordance with procedure.
  3. Support the preparation of therapeutic environment and all supplies for appropriate use in each session, ensuring that all supplies are non-toxic and tools and instruments are used safely, and that appropriate adaptations are made for each client, group, and setting.
  4. Follow-up with clients/families/agencies as needed, including team meetings and other correspondence.
  5. Conduct evaluations/screenings of clients and write reports that include development of treatment plans, goals, and objectives.
  6. Participate in the promotion of awareness of the profession of art therapy and the STAR Center to outside agencies and individuals.
  7. Perform other duties as assigned.

**KNOWLEDGE AND REQUIRED TRAINING:** The person occupying this position will be required to meet all of the appropriate standards of the profession of Art Therapists and must possess a minimum of a Bachelor's degree in an art-related field: a Bachelor's degree in Special Education, Rehabilitation Counseling, Music Therapy, Occupational Therapy or related field, as well as a Master's in Art Therapy is required for this position. Preferred to have experience with school-aged children, mental health/addiction recovery populations, and an interest in supervising pre-art therapy students and/or graduate level art therapy interns.

**PERSONAL RELATIONSHIPS:** In order to appropriately accomplish the duties of this position, the person will be required to maintain effective relationships with the Center's leadership, staff, clients/families, members of the community, board of directors, and other stakeholders of the

---

Center. This person must have an empathetic understanding of client populations and be able to relate to them in a positive and supportive fashion.

**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**WORK ENVIRONMENT:** Work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**DISCLAIMER:** The preceding job description has been designed to indicate the general nature and level of duties to be performed by employees with this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job.

Name (printed): \_\_\_\_\_

Staff's Signature: \_\_\_\_\_ Date: \_\_\_\_\_