



POSITION TITLE: Sitter Services (Le Bonheur Pediatric Wing/JMCG Hospital)
DATE: July 2022

SALARY RANGE: as set by Letter of Employment	IMMEDIATE SUPERVISOR: Manager of Home Care
THIS IS A: Exempt <input type="checkbox"/> Non-Exempt <input checked="" type="checkbox"/>	Hourly <input checked="" type="checkbox"/> Salaried <input type="checkbox"/>
Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> PRN (as needed) <input checked="" type="checkbox"/>	

GENERAL FUNCTION: Provide hospital sitter services at Jackson Madison County General Hospital, specifically, on the Le Bonheur Pediatric Wing.

SUPERVISORY RESPONSIBILITY: None

- DUTIES AND RESPONSIBILITIES:**
- 1) Available to provide sitter services as needed
 - 2) Successfully complete background check, drug screen, paperwork and required training/s by STAR and Le Bonheur
 - 3) Keep all required training/s up-to-date
 - 4) Develop and maintain a positive relationship with STAR and Le Bonheur personnel and stakeholders
 - 5) Provide sitter services as scheduled by the STAR Center
 - 6) Provide sitter services as directed by Le Bonheur onsite personnel
 - 7) Maintain a professional attitude and appearance
 - 8) Maintain confidentiality including HIPAA guidelines
 - 9) Must be flexible to work evenings and weekends
 - 10) Other duties as assigned

KNOWLEDGE AND REQUIRED TRAINING: The person occupying this position must possess a High School Diploma or general equivalency diploma (GED). Professional attitude and appearance. Must be able to follow directions, communicate effectively and maintain confidentiality. Must be able to related to patients in a positive and supportive manner.

PERSONAL RELATIONSHIPS: In order to appropriately accomplish the duties of this position, the person will be required to maintain effective relationships with all stakeholders.

PHYSICAL DEMANDS: Be capable of sitting for long periods of time. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

DISCLAIMER: The preceding job description has been designed to indicate the general nature and level duties to be performed by employees with this classification. It is not designed to contain or be interpreted as comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job

Name (printed): _____

Staff's Signature: _____ Date: _____