



POSITION TITLE: Music Therapist
DATE: June 2023

SALARY RANGE: as set by Letter of Employment	IMMEDIATE SUPERVISOR: VP-Client Services
THIS IS A: Exempt <input checked="" type="checkbox"/> Non-Exempt <input type="checkbox"/>	Hourly <input type="checkbox"/> Salaried <input checked="" type="checkbox"/>
Full-Time <input checked="" type="checkbox"/> Part-Time <input type="checkbox"/>	

GENERAL FUNCTION: The primary responsibilities of the person occupying this position will be providing quality music therapy services to clients of the Center, including music therapy development and outreach.

SUPERVISORY RESPONSIBILITY: Interns

- DUTIES AND RESPONSIBILITIES:**
 Note: The teaching and guidance of music therapy interns is to be incorporated into all appropriate aspects of this job description.
1. Develop and implement individual and group client music therapy training programs that address behavioral, emotional, cognitive, musical, social, creative, communication, and physical goals. Includes providing research services as requested. Services are provided on- and off-site.
 2. Document progress or lack thereof after each session in accordance with procedure.
 3. Follow-up with clients as needed, including team meetings and other correspondence.
 4. Conduct evaluations/screenings of Center clients and write reports.
 5. Support the music therapy department as a whole with innovative ideas and creative solutions, as well as provide a role model for student interns.
 6. Participate in the promotion of awareness of the profession of music therapy and the STAR Center to outside agencies and individuals.
 7. Provide consultative support for staff of other agencies involved in providing services to Center clients.
 8. Provide clinical supervision of student interns, according to procedures.
 9. Perform other duties as assigned.

KNOWLEDGE AND REQUIRED TRAINING: The person occupying this position will be required to meet all of the appropriate standards of the profession of Music Therapists and to hold a Bachelor’s degree in Music Therapy from an approved and/or accredited training program. Must be certified by the Certification Board for Music Therapy (MT-BC) or be eligible for Certification.

PERSONAL RELATIONSHIPS: In order to appropriately accomplish the duties of this position, the person will be required to maintain effective relationships with the Center’s leadership, staff, clients/families, members of the community, board of directors and other stakeholders of the Center. This person must have an empathetic understanding of client population and be able to relate to them in a positive and supportive fashion.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

WORK ENVIRONMENT: Work environment characteristics described here are representative of Those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

DISCLAIMER: The preceding job description has been designed to indicate the general nature and level of duties to be performed by employees with this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job.

Name (printed): _____

Staff's Signature: _____ Date: _____